



MUNICIPALITY OF NORTH MIDDLESEX REGULAR MEETING MINUTES

The Regular Meeting of the Council of the Municipality of North Middlesex was held on Wednesday April 19, 2017 in the Council Chambers, Shared Services Centre, 229 Parkhill Main Street, Parkhill with a quorum present.

1. CALL TO ORDER

Mayor Shipway called the meeting to order at 7:00 p.m.

2. ROLL CALL

Present:

Mayor Don Shipway

Deputy Mayor Brian Ropp

Councillor Ward One Doreen McLinchey

Councillor Ward Two Joan Nichol

Councillor Ward Three Gord Moir

Councillor Ward Four Andrew Hemming

Councillor Ward Five Adrian Cornelissen

Clerk, Jackie Tiedeman

Director of Finance and Administrative Services/Treasurer, Nandini Syed

Director of Infrastructure and Operations, Jonathon Graham

Director of Emergency Services/Fire Chief, Will Davidson

3. DISCLOSURE OF PECUNIARY INTEREST – none

4. MINUTES OF PREVIOUS MEETINGS

a. March 9, 2017 Special Meeting Minutes

b. March 15, 2017 Regular Meeting Minutes

c. March 15, 2017 Court of Revision Minutes

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d. March 22, 2017 Special Budget Meeting Minutes

e. April 5, 2017 Regular Meeting Minutes

MOTION #119/2017

ROPP/MOIR: That the above noted minutes be accepted as presented.

CARRIED

5. PUBLIC MEETINGS- None

6. DELEGATION

a. 7:00 p.m. Middlesex Federation of Agriculture – Agriculture Update

The following representatives were in attendance : Joanne Fuller, David Bolton and Craig Scott. Topics of their presentation included updates on the 2016 Municipal and County Council Meetings; Get Fresh.Eat Local Food Map -4th edition; CTV Fields to Forks; Our Farms Pilot Projects; Slow Moving Vehicle sign exchange; MPAC Information Night; Board Governance Training; New MFA Logo (website to launch later in 2017). Upcoming Initiatives in 2017: Agriculture Night at the races, Middlesex County Agri-Tour, Bus Trip to Louisville Farm Show.

Mayor Shipway thanked the presenters for their informative update.

b. 7:15 p.m. OCWA – Presentation of Fourth Quarter Operational Reports

Jackie Muller and Rod Dupuis presented the following reports:

Ailsa Craig Wastewater Treatment Plan; Parkhill Wastewater Lagoon & Collection System; North Middlesex Distribution System and Costs Plus Report.

Jackie Muller advised Council that due to the variance in the 2016 Budget to Actuals on the Costs Plus Report that a cheque will be forwarded to the Municipality for this difference of \$58,188.00

Mayor Shipway requested clarification as to how weekend callouts were handled by OCWA and if the issue was found to be on private land can the municipality invoice the landowner. Mr. Dupuis responded that the call outs are through work orders and the municipality should be able to recoup costs if the issue is determined to be on private land.

Deputy Mayor Ropp inquired into the turnaround time for water test sampling. The Chlorine results are right away, other testing is sent to the lab. If there were any negative results OCWA would be contacted immediately. Deputy Mayor Ropp also commented that he felt communication was improving and is evident when work projects are undertaken.

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Councillor Hemming inquired if OCWA does any fluoridation treatment and the response was no.

Ms. Muller and Mr. Dupuis were thanked for their presentation.

7. DEPARTMENTAL REPORTS

a. Report from Director of Finance and Administrative Services/Treasurer – Strategic Plan Finalization.

MOTION #120/2017

MOIR/NICHOL: That Council approves the changes suggested by Platinum Leadership Inc. as outlined in this report.

CARRIED

b. Report from Director of Finance and Administrative Services/Treasurer – Community Vibrancy Fund.

MOTION #121/2017

MCLINCHEY/HEMMING: That Council approves annual contribution of \$40,000 for 10 years, starting from 2017 to Strathroy Middlesex General Hospital Foundation program from the Community Vibrancy Fund;

And further that Council provides direction, suggestions to staff in relation to developing a policy for the dispersal of the Community Vibrancy Funds.

CARRIED

Public Work Manager Brad Davies and Recreation/Facilities Manager Scott Nickles were present for a portion of the meeting pertaining to the next two reports.

c. Report from Director of Infrastructure and Operations - Proposed 2017 Capital Equipment Purchases

Mr. Graham pointed out that the proposed floor scrubber was missed in the report however this purchase, which is estimated at approximately \$7,000.00, would be financed through reserves and the protocol under the procurement by-law would be followed for this piece of equipment.

There was considerable discussion on the New Case Backhoe being proposed. Several questions were asked and responded to by staff on this piece of equipment.

Deputy Mayor Ropp pointed out that overall the main issue with the Proposed 2017 Capital Equipment Purchases seems to be the back hoe.

The following motion was then brought forward:

HEMMING/CORNELISSEN: THAT THE 2006 Backhoe be retained and that a new backhoe be leased for one year. WITHDRAWN

Ms. Syed cautioned Council that leasing a backhoe would be an operating cost and this was not part of the approved operations budget. The motion was then withdrawn.

It was then suggested that staff be directed to explore the options of leasing costs vs purchasing as well as for contracting the services of a backhoe when required.

MOTION #122/2017

MOIR/MCLINCHEY: That Council direct staff to purchase a like new Kubota Cab Tractor with trade-in;

And that Council direct staff to purchase a like new zero turn lawnmower (72") with trade-in;

And that Council direct staff to purchase a like new Ford F250 with trade-in;

And that Council direct staff to defer the replacement of the 2006 International series 7000 whereby allocating future funds (2018) to the replacement of the 2009 Volvo Dump Truck.

CARRIED

d. Report from Director of Infrastructure and Operations – 2017 Proposal Capital Paving Program

It was suggested that the County be contacted next year in advance to see if the Municipality's asphalt requirements could be included for more competitive pricing. It was also requested that the County check the asphalt quality for the Municipality as done last year.

MOTION #123/17

MOIR/HEMMING: That Council direct staff to prepare and send out Paving Tenders for 2017 for 8.2 km with an estimated quantity of 6,750 tonnes +/- (including site specific repairs) for asphalt program.

CARRIED

e. Report from Director of Infrastructure and Operations – 2017 Proposed Capital Projects.

Council then requested further clarification on the following projects:

- Adare Road Guardrails which was noted to be between Maguire and Brinsley Road
- Scoreboard Replacement – staff was asked to consider a centre ice unit and possibly fund through sponsors or fundraising efforts
- Location of security cameras in Arena – front lobby, canteen, corridor to dressing rooms, Goal Post and YMCA
- Renovations to Goal Post – proposed plans to be provided to Council
- Parkhill Ball Diamond improvements – staff was asked to check on funding from Hydro Funds as the projects noted to be undertaken were to be financed through these funds.
- Community Policing Office renovations plans status

Ms. Syed advised Council that due to the Ausable Bridge Project now being financed through OCIF, the \$80,000 can now fund the policing office renovations. Also, these projects were already included in the 2017 budget, therefore, their approval will have no further impact on taxation.

- Three Phase generator – to be installed at the Ailsa Craig Recreation Centre. These facilities also serve as a reception centre should an emergency occur

MOTION #124/17

ROPP/NICHOL: That Council direct staff to continue “Capital Project Culvert Replacement 1 – River Road” in 2017

And Council direct staff to undertake “Capital Project Road Widening – Bornish Drive” in 2017;

And Council direct staff to undertake “Capital Project Culvert Replacement 2 – Creamery Road” in 2017;

And Council direct staff to undertake “Capital Project - River Road (Tow Road) Slope Stabilization & McGillivray Concrete Removal” in 2017;

And Council direct staff to tender “Capital Project - River Road Guardrails” in 2017;

And Council direct staff to tender “Capital Project - Adare Road Guardrails” in 2017;

And Council direct staff to undertake “Capital Project - Ausable Bridge/Culvert Bridge Improvements” in 2017;

And Council direct staff to undertake “Capital Project - Arena Condenser Replacement” in 2017;

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And Council direct staff to undertake “Capital Project - Arena Security Cameras” in 2017;

And Council direct staff to undertake “Capital Project - Parkhill Arena Scoreboard Replacement” in 2017;

And Council direct staff to undertake “Capital Project - Goalpost Renovation” in 2017;

And Council direct staff to undertake “Capital Project - Services Ontario - Staff Accommodations” in 2017;

And Council direct staff to begin the “Capital Program - Three phase generator program” in 2017;

And Council direct staff to undertake “Capital Project - NM Community Center Counter Top Replacement” in 2017;

And Council direct staff to begin the “Capital Program - Facility Lighting Retrofit” in 2017;

And Council direct staff to complete “Capital Project - Parkhill Ball Diamonds” in 2017;

And Council direct staff to undertake “Capital Project - YMCA Equipment Upgrades” in 2017.

CARRIED

f. Report from Director of Infrastructure and Operations – Drainage Division – Final Reading of VanMassenhoven Drain By-law (updated April 19th)

MOTION #125/17

ROPP/CORNELISSEN: That Council give a third and final reading of By-law #5 of 2017 for the VanMassenhoven Drain-Branch B to allow work to proceed with construction of the drain.

CARRIED

g. Report from Director of Infrastructure and Operations – Drainage Division – Review of Tenders for VanMassenhoven Drain-Branch B

MOTION #126/17

MCLINCHEY/NICHOL: That Council accept the recommendation to award the VanMassenhoven Drain-Branch "B" 2016 to Van Bree Drainage in the amount of \$78,947.45 (incl. HST).

CARRIED

h. Report from Director of Emergency Services/Fire Chief – Proposed Capital Purchase Ailsa Craig Tanker

MOTION #127/17

CORNELISSEN/NICHOL: That Council direct staff to issue a Request for Proposal (RFP) for the purchase of a Tanker for the Ailsa Craig Fire Station.

CARRIED

8. PASSING OF ACCOUNTS

a. Compilation of accounts to April 13, 2017

MOTION #128/17

ROPP/HEMMING: That the following bills and accounts be approved for payment:

General Cheques	\$139,825.06
General Director Deposit	\$109,597.13
Cemetery Cheques	\$ 0.00
General Online/PAP	\$ 59,377.14

CARRIED

9. COMMITTEE REPORTS

a. Economic Development Committee – Recommendation April 10, 2017

MOTION #129/17

ROPP/CORNELISEEN: That Council approve the following recommendation:

"That EDAC recommend that Council appoint Shelagh Morrison to serve on the North Middlesex Economic Development Committee to complement the composition of the Committee as outlined in By-law #13 of 2017 – Terms of Reference"

CARRIED

b. Local School Advisory Committee – Minutes and Recommendations: Feb. 16 and March 16, 2017; Recommendations: April 10, 2017

MOTION #130/17

MOIR/MCLINCHEY: That Council approve the following recommendations:

“Feb.16/17 – That another Symposium be held in October 2017;

Mar.16/17 – That Darren Ferguson be appointed to initiate plans for the Symposium to be held in October 2017, in consultation with the committee;

April 10/17 – That the By-law to Establish the Terms and Reference for the Local Schools Advisory Committee, as amended, be provided to Council for approval;

And That Council write a letter to the Minister of Education related to the rural and remote engagement conducted by Parliamentary Assistants. This letter should include an invite to meet with the Council of the Municipality of North Middlesex to highlight the value of schools in rural municipalities, strength and future of rural education, economic development plan by North Middlesex and; community impacts of rural schools;

And That Council waive the rental fee for the North Middlesex Community Centre (rental dates for set up on October 20, 2017 and the Symposium on October 21, 2017) and to provide a budget of up to \$1,000.00 to cover, as needed, food and incidentals for the Symposium;

And that Council send a letter of congratulations to the North Middlesex District High School acknowledging the success of the Robotics Team #6481;

And that Council forward the three (3) draft questions attached to the upcoming meeting at the County with the Thames Valley District School Board to be held on May 11, 2017”

CARRIED

c. NM Policing Committee – Feb.17/17 (Receive and File)

10. CORRESPONDENCE

a. Middlesex London Health Unit – consideration of motion regarding the Tobacco Industry’s Anti-Contraband Campaign

Clerk Jackie Tiedeman confirmed, that in 2012, Council had supported a motion from the Ontario Convenience Store Association.

MOTION #131/17

CORNELISSEN/MCLINCHEY: Whereas a 2012 slide deck from Imperial Tobacco Canada Ltd. (ITCL) demonstrates that the National Coalition Against Contraband Tobacco (NCACT) and the Ontario Convenience Store Association (OCSA) have

worked on behalf of ITCL to convince Ontario municipalities of the importance of the contraband tobacco problem;

And whereas the 2012 ITCL slide deck makes clear that the anti-contraband campaign pursued by the NCACT and the OCSA in Ontario is designed in part to block tobacco excise tax increases and regulation of tobacco products generally;

And whereas these other campaign objectives were not communicated to municipalities by either the NCACT or the OCSA during meetings with municipal staff or councillors;

And whereas the Municipality of North Middlesex supports tobacco excise tax increases as a proven effective means of encouraging tobacco cessation;

And whereas contrary to tobacco industry messaging, impartial research by the Ontario tobacco Research Unit at the University of Toronto has shown that tobacco excise tax increases do not lead to large increases in contraband;

and whereas North Middlesex previously passed a smoke free by-law and supports the protection of the public from second hand tobacco smoke, protection of our youth from tobacco industry products, and tobacco tax increases to encourage smokers to quit and to raise revenue to offset the healthcare costs of tobacco use, which are more than double the current revenue raised from provincial tobacco taxes;

Therefore be it resolved that North Middlesex retracts its previous endorsement for the tobacco industry anti-contraband campaign, and further,

That elected representatives and staff of North Middlesex have no further meetings or discussions about any tobacco related issue with representatives of the NCACT, the OCSA or individuals otherwise representing the tobacco industry, and further ,

That North Middlesex calls on the Ontario Ministry of Finance to 1) raise tobacco excise taxes by at least \$10.00/carton and 2) enhance enforcement activities designed to reduce the presence of contraband tobacco in Ontario communities.”

CARRIED

b. Francois Choquette, MP – request for support of Bill C-203 and to notify your local Member of Parliament

MOTION #132/17

NICHOL/MCLINCHEY: That the Council of the Municipality of North Middlesex hereby supports Bill C-203, an Act to amend the Supreme Court Act (understanding the official languages).

CARRIED

**11. OTHER OR URGENT BUSINESS
(including County Council Meeting Report)**

Deputy Mayor Ropp advised that the County of Middlesex has still not made any commitment to SWIFT. He attended a presentation by the Woodlands Conservation Officer, Mark Brown, and found it very informative. A copy of the presentation is available on the County's website.

Councillor Cornelissen inquired if there was any update when the repairs were being made to Hwy 81. Deputy Mayor Ropp will ask the engineer.

Deputy Mayor Ropp advised that permission has been received to shut down Ailsa Craig Main Street on Labour Day weekend for the car show and street dance.

13. CLOSED MEETING (UNDER SECTION 239 OF THE *MUNICIPAL ACT*)

MOTION #133/17

HEMMING/ROPP: That the regular meeting adjourn to Closed Meeting at 8:45 p.m. for the following purpose:

- a. Labour Relations or employee negotiations – Non Union Staff Wages
- b. Personal Matters about identifiable individual, including municipal or local board employee – HR and staff related matter

CARRIED

14. CONSIDERATION OF MATTERS ARISING FROM CLOSED MEETING

MOTION #134/17

ROPP/MOIR: That the Closed Meeting adjourn and return to Regular Meeting with two recommendations.

CARRIED

MOTION #135/17

ROPP/NICHOL: That staff be directed to retain Cindy McNair, as a HR Specialist, on an hourly basis as needed.

CARRIED

MOTION #136/17

CORNELISSEN/NICHOL: That Non Union Staff be provided a 1% wage increase for 2017.

CARRIED

15. READING OF BY-LAWS

- a. By-law #5 of 2017 – VanMassenhoven Drain Branch B 2016 (3rd and final reading)
- b. By-law #19 of 2017 – Clean Yards By-law
- c. By-law #20 of 2017 – Property Standards
- d. By-law #21 of 2017 – Confirming

MOTION #137/17

CORNELISSEN/MOIR: That By-law #19,20 and 21 of 2017 be read a first and second time.

CARRIED

MOTION #138/17

MCLINCHEY/NICHOL: That By-law #5, 19, 20 and 21 of 2017 be read a third and final time.

CARRIED

16. ADJOURNMENT

MOTION #139/17

MCLINCHEY/ROPP: That the meeting adjourn at 9:01 p.m.

CARRIED

MAYOR

CLERK