



**MUNICIPALITY OF NORTH MIDDLESEX
BY-LAW NUMBER 06 OF 2023**

BEING A BY-LAW TO ESTABLISH FEES AND CHARGES

WHEREAS Section 11(1) of the Municipal Act, 2001, S.O. 2001, c.25, as amended or replaced (hereafter referred to as the “Municipal Act”) provides that a lower-tier municipality may provide any service or thing that the municipality considers necessary or desirable for the public within its sphere of jurisdiction;

AND WHEREAS Section 11(2) in paragraph 7 of the Municipal Act provides that a lower-tier municipality may pass by-laws with respect to services and things that the municipality is authorized to provide under subsection (1);

AND WHEREAS Section 391 of the Municipal Act provides that:

Without limiting sections 9 and 11, a municipality and a local board may pass by-laws imposing fees or charges on any class of persons;

- i. For services or activities provided or done by or on behalf of it
- ii. For costs payable by it for services or activities provided or done by or on behalf of any other municipality or any local board; and
- iii. For the use of its property including property under its control;

Such fees and charges may include the costs of administration, enforcement, and the establishment, acquisition and replacement of capital assets; and

Such fees or charges are payable regardless of whether or not it is mandatory for the municipality to do the service or activity or pay costs to allow the use of its property;

AND WHEREAS Section 398 (1) of the Municipal Act provides that where fees and charges are imposed by a municipality on a person, the fee or charge is a debt owing to the municipality;

AND WHEREAS Section 446 of the Municipal Act provides that where a person is required to do a matter or thing, the costs to do the matter or thing is an expense owing to the municipality;

AND WHEREAS The Council of the Municipality is able to determine the services or things that are necessary or desirable for the public and impose fees and charges for

services or activities, costs payable by the municipality and the use of its property pursuant to the aforementioned authorities;

AND WHEREAS Pursuant to the Planning Act, R.S.O. 1990, c.p.13 a municipality may establish fees for the processing of applications;

AND WHEREAS Pursuant to the Building Code Act, 1992 S.O. 1992 c.23 a municipality may establish fees for the processing of applications;

AND WHEREAS Pursuant to section 425 of the Municipal Act, a municipality may pass by-laws providing that a person who contravenes a by-law of the municipality passed under that Act is guilty of an offence;

AND WHEREAS The Council of the Municipality of North Middlesex deems it expedient and desirable to set user fees and charges for services provided by the Municipality and has given notice of its intent to establish user fees and charges in this by-law;

AND WHEREAS Subsection 5(3) of the Municipal Act provides that a municipal power shall be exercised by by-law;

NOW THEREFORE THE COUNCIL OF THE CORPORATION OF THE MUNICIPALITY OF NORTH MIDDLESEX ENACTS AS FOLLOWS:

1. In this by-law:
 “Municipality” means the Corporation of the Municipality of North Middlesex.
2. The Schedules to this by-law establish and impose Fees and Charges in accordance with section 391 and 394 of the Municipal Act, Section 7 of the Building Code Act, S.O.1992,c.23 and Sections 42(6), 53(13) and 69(1) of the Planning Act, R.S.O. 1990, c.p.13.
3. The fees and charges imposed by this by-law shall be due and payable in full without discount by cheque, cash or debit at the time of submitting an application or prior to the request for service.
4. The fees and charges imposed by this by-law constitute a debt owing to the Municipality, as set out in section 398 of the municipal Act.
5. That any destruction of municipal property constitutes a use of the municipal property or service contemplated by section 391 of the Municipal Act and a fee or charge is imposed as set out in Schedule “A”.

6. Where a fee or charge is imposed it shall be imposed upon the person or party who caused the activity or event requiring a fee or charge to be imposed and the owner(s) of the property requiring the fee or charge to be imposed on a joint and several basis.
7. The Treasurer of the Municipality may add the fees and charges imposed by this by-law pursuant to section 391 of the Municipal Act to the tax roll in the same manner as municipal taxes, as set out in section 398 and 446 of the Municipal Act or pursuant to any other statutory authority.
8. Fees or charges imposed by this by-law are subject to interest, as set out in the Municipal Act.
9. Any contravention of this by-law constitutes an offence.
10. That by-law 07 of 2022 is hereby repealed as of the effective date of this by-law.

READ A FIRST AND SECOND TIME THIS 18th DAY OF JANUARY 2023.

READ A THIRD TIME AND FINALLY PASSED THIS 18TH DAY OF JANUARY 2023.



Mayor



Clerk

Schedule A - Administration

Item	Description	Current Fee or Charge (plus HST where applicable)
1.1	Penalty on current outstanding taxes	1.25% per month
1.2	Interest on tax arrears	1.25% per month
1.3	Interest on accounts receivable	1.25% per month
1.4	Tax and water certificate	\$50.00
1.5	Reprint of tax bill	\$10.00
1.6	Tax registration	All direct costs plus 10% for administration fee
1.7	Reminder notice (Tax Statement)	\$5.00
1.8	Request for internal transfer of payment by customer to another account	\$25.00
1.9	Photocopies - general	\$0.25
	Photocopies - Non profit clubs	\$0.10
1.10	Facsimile (within Canada only)	\$1.00 per page
1.11	NSF cheque return	\$25.00
1.12	Commissioner of Oath service (resident and non-resident business transaction)	\$10.00
1.13	Certification of Original Documents (up to 5 documents) resident/non-resident business	\$5.00
1.14	Civil Marriage Ceremony (during regular business hours)	\$200.00
	Civil Marriage Ceremony (during outside regular business hours)	\$400.00
	Civil Marriage Ceremony (employee witness during regular business hours)	\$20.00
1.14.1	Pledge or Commitment Ceremony (during regular business hours)	\$200.00
	Pledge or Commitment Ceremony (during outside regular business hours)	\$400.00
1.14.2	Renewal of Vows (see guidelines)	\$150.00
1.14.3	Rehearsal Fee (see guidelines)	\$150.00
1.14.4	Marriage Licence	\$100.00
1.14.5	Mileage to attend event outside municipal boundary	as per CRA
1.15	Lottery Licence	Greater of \$5.00 or 1.5% of prize
1.16	Lapel pin (each) local organizations excluded for 15 pins or less	\$3.00
1.17	Household Waste Bins (collected on final tax notices)	
	Small bin Fees	\$100.00
	Medium Bin Fees	\$160.00
	Large Bin Fees	\$225.00
1.18	Administration Fee (Other Research Requests)	\$40.00/hour
1.19	Municipal Freedom of Information Request	\$5.00
1.19.1	Research under MFIPPA Request	\$25.00 after 1st hour

Schedule B - Animal Control

Item	Description	Current Fee or Charge (plus HST where applicable)
2.0	Dog tag (Limit 2 per household)	\$10.00 each
2.1	Replacement tag	\$10.00 each
2.2	Transfer tag from another municipality	\$10.00 each
2.3	Certified guide/Service dog	No Charge
2.4	Kennel licence	\$200.00
2.5	Dog tags for kennel (optional)	\$10.00 each
2.6	Boarding rate when stray dogs are picked up	Current rate with contractor
2.7	Dangerous Dog License	\$200.00

Schedule C - Building Department		
Item	Description	Current Fee or Charge (plus HST where applicable)
3.0	New Construction	
3.0.1	Assembly Occupancies - Group A	\$5,853.00 + \$1.08 per sq ft > 10,000 sq ft for first 20,000 sq ft + \$0.54 per sq ft over 20,000 sq ft
3.0.2	Institutional Occupancies - Group B	\$5,853.00 + \$1.08 per sq ft > 10,000 sq ft for first 20,000 sq ft + \$0.54 per sq ft over 20,000 sq ft
3.0.3	Residential Occupancies - Group C	
	Single House, Semi-detached, Duplex	\$2,566.00 + \$1.00 per sq ft > 2,000 sq ft per dwelling unit
	Multiple Unit Dwelling	\$2,453.00 + \$1.00 per sq ft > 2,000 sq ft per dwelling unit
	Mobile Home	\$711.00
	Residential - Major Additions and Alterations	\$1,972.00 + \$1.00 per sq ft > 2,000 sq ft
3.0.4	Business/Personal Services Occupancies - Group D	\$5,853.00 + \$1.08 per sq ft > 10,000 sq ft for first 20,000 sq ft + \$0.54 per sq ft over 20,000 sq ft
3.0.5	Mercantile Occupancies - Group E	\$5,853.00 + \$1.08 per sq ft > 10,000 sq ft for first 20,000 sq ft + \$0.54 per sq ft over 20,000 sq ft
3.0.6	Industrial Occupancies - Group F	\$5,853.00 + \$1.08 per sq ft > 10,000 sq ft for first 20,000 sq ft + \$0.54 per sq ft over 20,000 sq ft
3.0.7	Special Occupancies	
	Agricultural Buildings	\$535.00 + \$0.35 per sq ft > 5,000 sq ft for first 20,000 sq ft + \$0.18 per sq ft over 20,000 sq ft
	Manure Storage, Grain Bins, Silos, etc.	\$535.00
	Tents and other temporary structures	\$321.00
3.0.8	Accessory Buildings/Structures	
	Detached Garage, Shed, Boat House, other accessory building	\$321.00 + \$1.00 per sq ft > 500 sq ft
	Swimming Pool	\$321.00
	Finished Basements	\$321.00
	Deck	\$321.00
3.10	Alterations and Repairs	
3.1.1	Interior Major Alterations, Repairs, Tenant Improvements	
	Occupancies - Groups A, B, D, E, F (for additions/renovations value > \$10,000)	\$3,533.00 + \$1.08 per sq ft > 10,000 sq ft
	Residential Occupancies - Group C - Minor Alterations, renovations, repairs, retrofitting	\$321.00 + \$1.00 per sq ft > 500 sq ft

	Minor Alterations - Groups A, B, D, E, F (for minor additions/renovations, interior finishes, mechanical stand alone value < \$10,000	\$962.00 + \$0.41 per sq ft > 10,000 sq ft
	Alterations and Repairs to existing buildings or building systems not provided for above	\$10.00 for each \$1,000 of construction value or part thereof as determined by the Chief Building Official – minimum \$50.00
3.1.2	Fireplace, woodstove, inserts, chimney. Solid fuel appliance, stand alone plumbing, HVAC, or mechanical, banking machine	\$321.00
3.1.3	Sewage Disposal System - new system	\$535.00
3.1.4	Sewage Disposal System - repair	\$321.00
3.1.5	Inspection of building connection to sewer, storm or water pdc	\$53.00 per connection
3.1.6	Basic Plumbing Fee	\$80.00
3.20	Demolition	
3.2.1	Residential	\$321.00
3.2.2	Non-residential	\$737.00
3.30	Miscellaneous	
3.3.1	Change of Use	\$321.00
3.3.2	Other Permits	
	Transfer Permit	\$321.00
	Conditional Permit - agreement	\$321.00
3.3.3	Alternative Solution Review	\$535.00
3.3.4	Major Revisions to Building Drawings	10% of Original Permit Fee
3.40	Administrative	
3.4.1	Occupant Load Inspection and Report	\$160.00
3.4.2	Re-inspect, defective and incomplete work, 3rd + additional inspections	\$214.00 paid prior to scheduling inspection
3.4.3	Statement of concurrence for Telecommunications Towers	\$1,069.00

Schedule D - By-Law Enforcement

Item	Description	Current Fee or Charge (plus HST where applicable)
4.1	Zoning & Work Order Report	\$75.00
4.11	Zoning & Work Order Report "rush"	\$100.00
4.2	Noxious weeds - municipal initiated cut	\$125.00 Admin Fee + actual cost of private contractor
4.3	Certificate of compliance - Property standards	\$40.00
4.4	Follow up By-law enforcement inspection (2) after initial compliance visit	\$125.00
	2nd compliance visit same property	\$200.00
	3rd compliance visit same property	\$275.00
	On going monitoring same property over 3 visits	\$350.00
4.5	Appeal to Property Standards Committee	\$150.00
4.6	Municipal concurrence report - telecommunication tower	\$750.00
4.7	Written request to Council for resolution endorsement to support application(s) to Ontario Power Generation	\$400.00
4.8	Inspection by By-law Enforcement Officer where not covered elsewhere	\$125.00/hour + mileage
4.9	Encroachment	.
	Administration review fee	\$100.00
	Encroachment agreement fee	\$150.00

Schedule E - Cemeteries

Item	Description	Current Fee or Charge (plus HST where applicable)
5.1	Sale of Lots	
5.1.1	Interment rights - Regular plot	\$430.00
5.1.2	Care and Maintenance	\$290.00
5.1.3	Cinterment rights - Cremation Plot	\$125.00
5.1.4	Care and Maintenance	\$175.00
5.2	Interment & Reinterment & Disinterment	
5.2.1	Full burial - Infant under 1 year or still birth (within family plot)	\$100.00
5.2.2	Full burial - Adults or children over 1 year	\$720.00
	Additional charge: Weekend/After hours	\$200.00
	Additional charge: Statutory Holidays	\$500.00
	Additional charge: Winter (Dec 1 - Mar 31)	\$175.00
5.2.3	Cremation Plot (up to two same plot/time)	\$240.00
	Additional charge: Weekend/After hours	\$100.00
	Additional charge: Statutory Holidays	\$300.00
	Additional charge: Winter (Dec 1 - Mar 31)	\$175.00
5.2.5	Private Cemetery Burial	Current provincial standard plus NM labour rate
5.2.6	Disinterment only - Regular plot	\$720.00 plus costs incurred for specialized equipment/man hours
5.2.7	Disinterment only - Cremation	\$240.00
5.3	Care and Maintenance - Marker	
5.3.1	Upright Marker (greater than 4ft in height or length, including the base)	\$400.00
5.3.2	Upright Marker (less than 4ft in height and length, including the base)	\$200.00
5.3.3	Flat Marker (greater than 173 sq in)	\$100.00
5.3.4	Flat Marker (less than 173 sq in)	No charge
5.4	Other Services	
5.4.1	Purchase & setting corner stones (non-compulsory)	\$75.00
5.4.2	Relocate corner stones at request of interment rights holder	\$50.00
5.4.3	Non-resident death registration	\$15.00
5.4.4	Transfer of interment rights	\$40.00
5.4.5	Ground penetrating radar at request of owner	Current rate of the firm undertaking the service
5.4.6	Plot location marking for monument companies (includes up to 4 markings)	\$75.00

Schedule G - Facility Rentals

Item	Description	Jan 1 to Dec 31, 2023 (including HST)
7.1	Arena Floor -Summer	
	Main Floor Day/Evening - Licenced	\$739.50
	Main Floor all weekend Fri-Sun	\$1,122.00
	Main Floor Prime Time (Hourly)	\$81.60
	Main Floor Non Prime Time (Hourly)	\$45.90
7.2	Goal Post Hall (Arena)	
	Hourly (no kitchen)	\$36.50
	Day Rental	\$200.00
7.3	Ailsa Craig Rec Centre / North Middlesex Community Centre	
	Weekend 1 day	\$637.50
	Weekday	\$484.50
	½ Day (no kitchen)	\$255.00
	Entire weekend (Fri-Sun)	\$1,530.00
	Kitchen (daily)	\$107.10
	Main Hall hourly rate (max 4 hours)	\$40.80
	Main Hall Daily Weekday (no kitchen or bar)	\$380.00
	Main Hall Daily Weekend (no kitchen or bar)	\$525.00
	AC Small room (daily)	\$91.80
	Early set-up (4pm)	\$76.50
	Early set-up (full day)	\$204.00
	Funeral (no switchover)	\$285.60
	Funeral (setup only)	\$355.00
	Funeral (with switchover)	\$510.00
	Stag and Doe (all facilities)	\$1,224.00
	Alcohol surcharge (any event with alcohol)	\$102.00
7.4	West Williams Hall	
	Main hall and kitchen	\$200.00
	Hourly rate (2 hr min)	\$25.00
7.5	Rentals	
	Wine glasses (per dozen)	\$5.10
	Pickup and delivery charge	\$147.90
	Event fencing (per section)	\$5.61
	Event fencing set-up	\$188.70
	NOTE: Event fencing rental charge is for private rentals only (non municipal facilities)	
7.6	Ball Diamonds / Soccer Fields	
	Ball diamond game or practice - Prime time (weekends and weeknights 5pm or later)	\$69.36
	Ball diamond game or practice - Non-prime time (weekdays before 5pm)	\$47.94
	Season fee (Rec teams)	\$500.00
	Soccer field game	\$43.86
	Minor sports - Ball & soccer (per player)	\$19.00

	Weekday ball diamond	\$185.00	
	Weekend ball diamond	\$250.00	
7.7	Pavilions		
	Pavilion without kitchen	\$66.30	
	Pavilion with kitchen	\$112.20	
Item	Description	Aug 1, 2022 to July 31, 2023 (including HST)	Aug 1, 2023 to July 31, 2024 (including HST)
7.8	Ice Rental		
	Prime time rates - Adults	\$174.00	\$180.00
	Prime time rates - Minor sports	\$164.00	\$167.00
	Non-prime time rate	\$105.00	\$107.10
	Last minute ice (24 hours)	\$72.50	\$73.95
	Ticket ice / Shinney hockey (per person)	\$14.00	\$14.28
7.9	Public Skating		
	Child	\$3.00	\$3.00
	Student	\$3.00	\$3.00
	Adult	\$4.00	\$4.00
	Family (per year)	\$40.00	\$40.00
Item	Description	Current Fee or Charge (plus HST where applicable)	
7.10	Advertising		
	In-ice logo	\$460.00	
	Sport field signage (baseball/soccer)	\$310.00	
	Board sign	\$430.00	
	Wall sign	\$130.00	
	Line signage (blue/red line)	\$430.00	
	Dressing room board sign (per month)	\$45.00	
	Washroom signage (per month, one in each room)	\$25.00	
	Bronze package (wall sign and sport field)	\$450.00	
	Silver package (board and sport field)	\$800.00	
	Gold package (board and 2 x sport field)	\$1,250.00	
	Platinum package (in-ice, board and 2 x sport field)	\$1,800.00	

Schedule F - Drains

Item	Description	Current Fee or Charge (plus HST where applicable)
6.1	Loan application for Tile Drains - Administration fee	\$100.00
6.2	Drain certificate	\$40.00

Schedule I - Fire Department

Item	Description	Current Fee or Charge (plus HST where applicable)
9.1	Equipment failure/malicious false alarm	Current MTO published rate
9.2	Public roadway Callouts (non-residents) Every ½ hour thereafter each vehicle	Current MTO published rate
9.3	Open burn violations Additional expenses - to retain a private contractor, rent special equipment, preserve property or evidence, or in order to eliminate an emergency or risk of an emergency situation	Current MTO published rate Actual cost of equipment and service
9.4	Fire Investigations - Costs to retain private contractor, rent special equipment, preserve evidence related to fire investigations	Actual cost of equipment and service
9.5	Fire Reports Standard incident and investigation report Property file search	\$100.00 \$50.00
9.5.1	Structure fires - Costs to retain private contractor, rent special equipment, preserve evidence related to fire investigations	Actual cost of equipment and service
9.6	Propane Risk safety & management plan review and comment (RSMP) - Level 1 Risk safety & management plan approval (RSMP) - Level 2	\$200.00 Actual cost of equipment and service

Schedule J - Planning & Development

Item	Description	Current Fee or Charge (plus HST where applicable)
10.1	Planning Application	
	Official Plan Amendment	\$2,000.00
	Zoning Bylaw Amendment	\$1,800.00
	Removal of Holding Zone	\$500.00
	Temporary Use Bylaw	\$1,800.00
	Renewal of Temporary Use Bylaw	\$500.00
	Minor Variance	\$700.00
	Request for Bylaw to deem lots not in a Plan of Subdivision or the	\$400.00
	Consent Application	\$1,800.00
	Site Plan Application	\$1,500.00
	Site Plan Application Amendment	\$750.00
	Security Deposit (due at time of signing of agreement - to be held by municipality until proof of registration at LRO is provided) *additional legal costs will apply for draft of the agreement	\$1,000.00
	Draft Plan of Subdivision/Condo	\$3,000.00
	NOTE: If a second application is required on the same subject lands, it shall be charged at half rate indicated above for each applicable	
	Amendment to Subdivision or Condominium Agreement	\$750.00
	Redline Amendment for Subdivision or Condominium (minor)	\$300.00
	Redline Amendment for Subdivision or Condominium (major)	\$600.00
	Part Lot Control Exemption	\$500.00
10.2	Certificate of Consent (Stamping of deed)	\$250.00
	Request amendment to Conditions of Consent	\$250.00
10.3	Consultation meeting with Planner (initial)	No charge
10.4	Refund of Application Fee	
	Applicant withdraws application prior to hearing - no decision (after	50%
	Applicant withdraws application after completeness review but before	50%
10.5	Legal Agreements	
	Subdivision/Condominium	Deposit \$3,000.00
	NOTE: If peer and legal review costs during the processing of a planning application(s) exceed the amount deposited with the Municipality, the applicant shall re-establish the full amount of the deposit or such other reasonable amount as is determined by staff.	
10.5.1	Planning Development Agreements	
	Site Plan Control (minor/major amendment), Minor Variance, (not required to be registered at LRO)	\$500.00
	*additional legal costs will apply for drafting of the agreement	

	Security Deposit (payable prior to entering into agreement) to be held until agreement fulfilled	\$1,000.00
	Security Deposit - 2nd dwelling during construction of new home (payable at time of signing of agreement) to be held until house demolished to the satisfaction of the CBO	\$5,000.00
10.6	Cash in Lieu of Parkland Dedication	
	Residential (urban/hamlet)	\$1,200.00
	Commercial	\$1,000.00
10.7	Cash in Lieu of Parking	
	When parking requirements are unable to be met	To be determined by the Municipality
10.8	Development Charges Bylaw	Rates as set in current DC with CPI indexing imposed

Schedule K - Private Sewage Disposal Systems

Item	Description	Current Fee or Charge (plus HST where applicable)
11.11	File search	75

Schedule L - Public Works Department		
Item	Description	Current Fee or Charge (plus HST where applicable)
12.1	Moving Permits	
12.1.1	Single trip oversize load / Weight permit (over dimensional load less than 3.75m or 12.3 ft wide	\$50.00 plus \$500.00 deposit
12.1.2	Over dimensional load in excess of 3.75m or 12.3 ft wide	\$200.00 plus \$500.00 deposit
12.1.3	Overweight load over 70,000 kg GVW or more than 10% in excess of HTA legal loading per axle	\$500.00 plus \$500.00 deposit
12.1.4	Annual oversize load permit (loads and vehicles not greater than 4.27m or 14 ft	\$300.00 plus \$500.00 deposit plus \$30.00 for same 1 year permit
12.1.5	Annual oversize load permit (loads and vehicles not greater than 3.75m or 12.3 ft in width	\$300.00 plus \$500.00 deposit plus \$30.00 additional permit for same 1 year permit
12.1.6	Changing dates on permit already issued	\$20.00
12.2	Work Permits	
12.2.1	Road allowance permit (includes any type of crossing)	\$150.00
12.2.2	Bore	\$100.00 plus \$500.00 deposit
12.2.3	Open cut	\$100.00 plus \$1,000.00 deposit
	Road Allowance Work Permit Deposit	\$1,500.00
12.3	Mail box and signs	
12.3.1	Mail box replacement (at discretion of Manager of Public Works)	\$50.00
	Post replacement	\$25.00
12.3.2	911 Road sign, post, installation	\$60.00
12.4	Transfer Station (Landfill)	
12.4.1	Minimum charge	\$10.00
12.4.2	Rate per cubic yard	\$10.00
12.4.3	Off hour opening rate in addition to per cubic yard (Monday to Friday only during regularly scheduled hours for public works)	\$75.00
12.5	Construction Materials (gravel, pipe, etc.)	Actual cost at time of purchase
12.5.1	Gravel - per tonne - at current tender price	\$11.08
12.6	Corrugated Steel Pipe and Coupler (price based per meter)	
	Corrugated Steel Pipe	
	12" diameter	\$40.70
12.6.1	16" diameter	\$53.50

	18" diameter	\$60.06
	24" diameter	\$77.69
12.6.2	Coupler	
	12"	\$26.71
	16"	\$29.82
	18"	\$31.96
	24"	\$37.70
12.7	Equipment (price per hour)	
12.7.1	Pickup Truck	\$40.00
12.7.2	Single Axle Truck	\$60.00
12.7.3	Tandem Truck	\$80.00
12.7.4	Tractor	\$50.00
12.7.5	Backhoe	\$75.00
12.7.6	Excavator	\$100.00
12.7.7	Grader	\$110.00
12.7.8	Loader	\$100.00
12.7.9	Roadside Grass Mower	\$25.00
12.7.10	Chipper	\$60.00
12.8	Staff Services	
12.8.1	Public Works Operator (during business hours)	Actual cost of wages and benefits
12.8.2	Public Works Operator (after business hours)	
12.8.3	Public Works Lead Hand (during business hours)	
12.8.4	Public Works Lead Hand (after business hours)	
12.8.5	Engineering Technologist (during business hours)	
12.8.6	Drainage Superintendent (during business hours)	
12.8.7	Manager of Public Works (during business hours)	
12.8.8	Manager of Infrastructure and Operations (during business hours)	
12.9	Cost recovery for damage to public property	Actual cost

Schedule M - Water and Wastewater

Item	Description	Current Fee or Charge (plus HST where applicable)
13.1	Inspection Fee	
	Water connection	\$250.00
	Sanitary sewer connection	\$250.00
13.2	Water Service Connection (right to connect)	\$8,150.00
13.3	Miscellaneous Water & Wastewater Charge	
13.3.1	Final water read & invoice	\$30.00
13.3.2	Late payment charge	5% per billing cycle
13.3.3	NSF cheque fee	\$25.00
13.3.4	New water account (new construction)	\$30.00
13.3.5	Disconnect / Reconnection for non-payment	\$60.00
13.3.6	Disconnection charge at customer request	\$30.00
13.3.7	Reconnection charge at customer request	\$30.00
13.3.8	Disconnection charge at customer request after hours - non emergency	Actual cost of time and materials
13.3.9	Reconnection charge at customer request after hours - non emergency	Actual cost of time and materials
13.3.10	Meter checked for accuracy at customer request	\$150.00 (refunded if meter is inaccurate)
13.3.11	Repair damaged meter	Actual cost of time and materials
13.3.12	Meter tampering	\$500.00
13.3.13	Overdue water notice statement	\$10.00
13.3.14	Delivery of disconnection notices (door hangers)	\$20.00
13.3.15	Meter appointment with no notice cancellation	\$50.00
13.3.16	Service call per hour	Actual cost of time and materials
13.3.17	Septage receiving charge per cubic meter (subject to change upon review)	\$10.00
13.4	Meters and Parts	
13.4.1	3/4" water meter assembly	Actual cost at time of purchase
13.4.2	1" water meter assembly	Actual cost at time of purchase
13.4.3	Over 1" water meter assembly	Actual cost at time of purchase
13.4.4	1 1/2" water meter complete	Actual cost at time of purchase
13.4.5	2" water meter	Actual cost at time of purchase
13.4.6	3/4" dual check valve/backflow	Actual cost at time of purchase
13.4.7	1" dual check valve/backflow	Actual cost at time of purchase
13.4.8	Over 1" dual check valve/backflow	Actual cost at time of purchase
13.4.9	3/4" tail piece	Actual cost at time of purchase
13.4.10	1" tail piece	Actual cost at time of purchase
13.4.11	3/4" pressure reducing valve (PRV)	Actual cost at time of purchase
13.4.12	1" pressure reducing valve (PRV)	Actual cost at time of purchase

13.4.13	Over 1" pressure reducing valve (PRV)	Actual cost at time of purchase
13.4.14	3/4" shut off valve	Actual cost at time of purchase
13.4.15	1" shut off valve	Actual cost at time of purchase
13.4.16	3/4" inserts	Actual cost at time of purchase
13.4.17	1" inserts	Actual cost at time of purchase
13.4.18	3/4" x 1" compression T	Actual cost at time of purchase
13.4.19	1" x 1" compression T	Actual cost at time of purchase
13.4.20	3/4" compression coupling	Actual cost at time of purchase
13.4.21	1" compression coupline	Actual cost at time of purchase
13.4.22	Frost plate	Actual cost at time of purchase
13.4.23	3/4" waterline (polypipe) (price per foot)	Actual cost at time of purchase
13.4.24	1" waterline (polypipe)	Actual cost at time of purchase
13.4.25	Tracer wire	Actual cost at time of purchase
13.5	Water and sewer rates	As established under separate bylaws