



MUNICIPALITY OF NORTH MIDDLESEX

REGULAR MEETING MINUTES

The Electronic Regular Meeting of the Council of the Municipality of North Middlesex was held on Wednesday June 3, 2020 under the provisions of Section 238 (3.3) and 238 (3.4) of the *Municipal Act, 2001* as amended, without physically being present at 229 Parkhill Main Street, Parkhill.

1. CALL TO ORDER

Mayor Ropp called the meeting to order at 6:00 p.m. with a quorum present by way of livestream on the North Middlesex You Tube Channel.

2. ROLL CALL

Mayor Brian Ropp

Deputy Mayor Adrian Cornelissen

Councillor Ward One – Doreen McLinchey

Councillor Ward Two – Joan Nichol

Councillor Ward Three – Gord Moir

Councillor Ward Four – John Keogh

Councillor Ward Five – Andrew Hemming

CAO/Director of Operations – Jonathon Graham

Clerk Jackie Tiedeman

Director of Economic Development and Community Services – Mike Barnier

Infrastructure Supervisor, Jonathon Lampman

Treasurer, Tracy Johnson

Fire Chief, Greg Vandenheuvel

HR/Executive Assistant, Donna Vanhooydonk

3. DISCLOSURE OF PECUNIARY INTEREST (in writing) - None

4. MINUTES OF PREVIOUS MEETINGS

MOTION #104/2020

MOIR/NICHOL: That the May 6 Regular Meeting Minutes be approved as presented.

CARRIED

5. PUBLIC MEETINGS - None

6. DELEGATION - None

7. DEPARTMENTAL REPORTS

a. RFP Results – Line by Line Audit, Treasurer Tracy Johnson

MOTION #105/2020

HEMMING/NICHOL: That Council receive the staff report entitled RFP Award – Line by Line Municipal Audit;

And that Council award the RFP in the amount of \$40,000 to BMA Management Consulting Inc.

CARRIED

b. 2019 Year End Surplus Report, Treasurer Tracy Johnson

MOTION #106/2020

NICHOL/HEMMING: That Council receive the staff report entitled Unaudited 2019 Year End Surplus Allocation and;

That Council approve the allocation of the 2019 Taxation year end surplus of \$266,232 to the Bridge Reserve; and

That Council approve the allocation of the 2019 Taxation year end surplus of \$266,232 to the Water Reserve; and

That Council approve the allocation of the 2019 Taxation year end surplus of \$266,232 to the Municipal Drain Reserve.

CARRIED

c. 2019 Property Tax Receivable Update, Treasurer Tracy Johnson

MOTION #107/2020

MCLINCHEY/MOIR: That Council receive the staff report entitled 2019 Property Tax Receivable Update for information.

CARRIED

d. COVID 19 Response to Reopening and Return to Work Plan, HR/Executive Assistance Donna Vanhooydonk

MOTION #108/2020

KEOGH/NICHOL: That Council receive the report entitled COVID-19 Response to Reopening and Return to Work Plan as information.

CARRIED

e. RFP Results – Appoint Engineer for Water Tower Project, Infrastructure Supervisor Jonathan Lampman

MOTION #109/2020

NICHOL/CORNELISSEN: Be it resolved that CIMA + Engineering be awarded the consulting services for the Ailsa Craig Elevated Storage Facility in the amount of \$229,818.00 (excluding HST)

And that Eramosa Engineering be awarded the consulting services for the Ailsa Craig Elevated Storage Facility in the amount of \$12,136.48 (excluding HST)

And that further provisional items are to be included within the Municipal Engineering agreement/contract as noted below should the project progress beyond the tendering phase of works and that this shall be presented to Council in future.

CARRIED

f. RFP Results – Appoint Engineer for WWTP Project, Infrastructure Supervisor Jonathan Lampman

MOTION #110/2020

MCLINCHEY/KEOGH: Be it resolved that AECOM Engineering be awarded the engineering consulting services for the Parkhill Wastewater Treatment Plant in the amount of \$729,691.38 (excluding HST)

And that further provisional items are to be included within the Municipal Engineering Agreement/contract as noted below should the project progress beyond the tendering phase of works and that this shall be presented to Council in future.

CARRIED

g. Appoint Engineer – O’Neil Drain and Watson Drain, Infrastructure Supervisor, Jonathan Lampman

MOTION #111/2020

KEOGH/HEMMING: That Council receive this report and appoint R Dobbin Engineering Inc as Engineer to both the O’Neill Drain and Watson Drain.

CARRIED

h. Municipal Drain Repair Cost Collection, Infrastructure Supervisor, Jonathan Lampman

MOTION #112/2020

MOIR/KEOGH: That Council receive this report and By-law #42 of 2020 to permit the Accounts Payable /Payroll Clerk to proceed with the billing of the assessed property owners for maintenance work completed in 2017 on the subjected municipal drains.

CARRIED

i. 2020 Asphalt Tender Results, CAO/Director of Operations Jonathon Graham

MOTION #113/2020

NICHOL/KEOGH: That Council receive this report and awards the 2020 Asphalt Tender to Lavis Contracting Company Limited for the quantity of 9,000 (+/-) tonnes in the amount of \$962,226.00 (excluding HST)

And that Council approve, upon substantial completion, that the Township of Lucan Biddulph shall be invoiced for the application/treatment of works associated with Coursey Line (estimated at \$241,886.00 and excluding HST)

And that Council approve the addition of 465 tonnes of asphalt application/treatment in so far that it will result in an additional \$25,583.00 cost (excluding HST) to the municipality that shall be funded through 2019 Capital Reserve/Surplus

CARRIED

j. Replacement of Damages Bunker Gear, Fire Chief Greg Vandenneuvel

MOTION #114/2020

MCLINCHEY/CORNELISSEN: That Council receive the report entitled “Request to Amend the 2020 Operating Budget for Replacement of Damaged Bunker Gear; and

That Council approve the transfer of \$36,800 (excluding HST) from the Fire & Equipment Reserve to the Operating Budget in order to replace the required bunker gear that was damaged.

CARRIED

k. Parkland Dedication Report, Director of Economic Development and Community Services, Mike Barnier

MOTION #115/2020

MOIR/KEOGH: That the Fees and Charges By-law (By-law 64 of 2017) be amended to revise Section 10.6 “Cash in Lieu of Park Land Dedication” to implement a flat fee of \$1,200 for Residential (Urban/Hamlet) and \$1,000 for Commercial/Industrial Lots created through the consent process.

CARRIED

8. PASSING OF ACCOUNTS

Compilation of accounts from April 30 to May 6, 2020 in the amount of \$589,401.14

MOTION #116/2020

NICHOL/HEMMING: Be it resolved that the following Bills and Accounts be approved for payment:

General Cheques \$142,779.23

Direct Deposit \$270,603.67

On-line/PAP \$175,707.92

Cemetery Cheques \$310.32

CARRIED

9. COMMITTEE REPORTS

a. Lake Huron Primary Water Supply Joint Mgmt Board (Cr. Hemming) – Advised on June 18 a meeting will be held remotely to review the governance structure for this Board. A reminder of the planned 8 hour shutdown for June 10.

- b. ABCA (Deputy Mayor Cornelissen) - Two permits have been issued to facilitate the construction of large barns in North Middlesex; Rock Glen Conservation Authority will remain closed however due to special lease agreement –Great Canadian Hideaway will be open; letter was sent to the Province to ask that the current mandate for Conservation Authorities be retained.
- c. BWRA (Cr. McLinchey) Board of Directors Meeting May, 2020
- d. EDAC (Cr. Moir) Cancelled
- e. LSAC – (Cr. Nichol) Cancelled
- f. Recreation Committee (Cr. Hemming) Cancelled
- g. Water/Wastewater Committee (Cr. Moir) Cancelled
- h. Policies Review Committee (Cr. Nichol) Cancelled
- i. Fire Committee (Cr.Keogh) Cancelled
- j. OCWA Client Advisory Board (Jonathon Graham) None

10. CORRESPONDENCE

- a. Notice of Public Meetings from neighbouring municipalities
(action: receive and file – Planner reviewed and no action required)
- b. Town of Midland – Request for federal funds to municipalities to waive property taxes for the year 2020
(action: receive and file)
- c. Town of Grimsby – Request for support for Commercial Rent Assistance Program
(action: receive and file)
- d. City of Hamilton – Request to regulate and enforce odour and lighting nuisances related to the cultivation of cannabis plants
(action: receive and file)
- e. FCM – protecting vital municipal services
(action: receive and file)

f. Township of Armour – Request for support – High Speed Internet Connectivity in Rural Ontario

MOTION #117/2020

CORNELISSEN/HEMMING: The Council of the Municipality of North Middlesex hereby supports the motion from the Township of Armour regarding High Speed Internet Connectivity in Rural Ontario as follows:

“That the Council of the Township of Armour supports the letter dated April 15, 2020 from Councillor Rod Ward, on the need to make substantial investments in high speed internet connectivity in rural areas.. Furthermore, that this resolution and the letter be circulated to Scott Aitchison, MP for Parry Sound Muskoka, Norm Miller, MPP for Parry Sound-Muskoka and all Ontario municipalities requesting their support”.

CARRIED

g. City of Kitchener – Request for the establishment of a universal basic income

MOTION #118/2020

CORNELISSEN/KEOGH: That the Council of the Municipality of North Middlesex hereby supports the City of Kitchener motion regarding the request for the establishment of a universal basic income as follows:

“WHEREAS The World Health Organization (WHO) on March 11, 2020 declared COVID-19 a pandemic, pointing to the growing number of cases of the coronavirus illness around the world and the sustained risk of further global spread; and, WHEREAS in response to the COVID-19 pandemic, the Province of Ontario and the City of Kitchener have declared a state of emergency under the Emergency Management and Civil Protection Act; and, WHEREAS the City of Kitchener has approved the Early Economic Support Plan, which provides financial and economic support measures to help reduce the financial strain on citizens and businesses during the COVID-19 pandemic; and, WHEREAS Statistics Canada has reported that the unemployment rate has risen to 7.8 per cent, with 1,011,000 jobs lost in March 2020, and that the COVID-19 pandemic has impacted the employment of 3.1 million Canadians; and, WHEREAS the Federal government has announced \$82 billion in relief funding for the COVID-19 Economic Response Plan, utilizing tax deferrals, subsidies, loans, and credits to support citizens, businesses, and industries; and, WHEREAS according to a 2018 Parliamentary Budget Office report, a Canada-wide basic income of the type previously piloted in Ontario would have an annual net cost of \$44 billion; and, WHEREAS a universal basic income would likely have many positive effects, including reducing poverty, reducing strain on health care and social assistance systems,

supporting businesses and the economy, reducing crime, as well as reducing administrative complexity and creating efficiencies for those in need of financial and economic support measures;

THEREFORE BE IT RESOLVED that the Council of the City of Kitchener urges the Ontario Provincial government to pursue a partnership with the Federal government for the establishment of a universal basic income;

BE IT FINALLY RESOLVED that this resolution be forwarded to the Right Honourable Prime Minister of Canada; the Honourable Premier of Ontario; the Minister of Children, Community and Social Services; the Minister of Municipal Affairs and Housing; the Association of Municipalities of Ontario; the Local Members of Provincial Parliament; the Region of Waterloo; all Municipalities within the Province of Ontario; and, the Federation of Canadian Municipalities”

CARRIED

h. CEMC Memo May 21, 2020
(action: receive and file)

i. County of Middlesex – request changes to the Drainage Act to permit the municipal drain process to proceed with modified public consultation during COVID 19
(action: receive and send letter of support)

MOTION #119/2020

NICHOL/KEOGH: That the Council of the Municipality of North Middlesex hereby supports the efforts of the County of Middlesex requesting that changes be made to the Drainage Act to permit the municipal drain process to proceed with modified public consultation during the COVID-19 pandemic.

CARRIED

j. County of Middlesex – Media Release – Thames Valley joins Corporate and Municipal partners to expand wi-fi access
(action: receive and file)

11. OTHER OR URGENT BUSINESS

a. 2020 Amended Schedule of Council Meetings

MOTION #120/2020

NICHOL/KEOGH: That the amended schedule of Council Meetings be hereby approved as presented.

CARRIED

b. Verbal update on Pre-Servicing Agreement for Gold Leaf Properties Inc. – William/Union Street Parkhill – CAO Jonathon Graham

Mr. Graham provided a status of the development to date and advised of the progression with the Site Plan Agreement and Drawing as well.

c. Request to Council from June Schweitzer to reconsider the continued closure of the baseball diamonds.

After a thorough discussion on the matter which included input from staff on their preference to adhere to the orders from the Province, it was the consensus of Council that the baseball diamonds remain closed and that the Municipality adhere to the Province and Health Units recommendations with respect to the phased in re-opening plan.

d. The YMCA has announced that the Summer Camp Program is cancelled for this year.

Councillor Hemming inquired whether staff had responded to the financial request from the Historical Society. Staff were unaware of the request however would look into the matter as soon as possible.

12. COMMUNICATIONS (including County Council)

Deputy Mayor Cornelissen advised of the following:

County Strategic Plan review is ongoing

Attended a recent Community Safety Well Being Meeting

County of Middlesex EMS has provided their formal Notice of Intent to lease space within the new Parkhill Station.

13. CLOSED MEETING (UNDER SECTION 239 OF THE *MUNICIPAL ACT*)

None

14. CONSIDERATION OF MATTERS ARISING FROM CLOSED MEETING

None

15. READING OF BY-LAWS

By Law #41 of 2020 – Pre-servicing Agreement Gold Leaf Properties Parkhill

By Law #42 of 2020 – Drain Repair Costs Collection for various drainage works

By Law #43 of 2020 – Confirming

MOTION #121/2020

MCLINCHEY/NICHOL: That By-laws #41-43 of 2020 be read a first and second time

CARRIED

MOTION #122/2020

KEOGH/HEMMING: That By-laws #41-43 of 2020 be read a third time and final time

CARRIED

16.ADJOURNMENT

MOTION #123/2020

MCLINCHEY/KEOGH: That the meeting adjourn at 7:30 p.m.

CARRIED

MAYOR

CLERK