

Schedule A - Administration		2026
Item	Description	Current Fee or Charge (plus HST where applicable)
1.1	Penalty on current outstanding taxes	1.25% per month
1.2	Interest on tax arrears	1.25% per month
1.3	Interest on accounts receivable	1.25% per month
1.4	Tax and water certificate	\$50.00
1.5	Reprint of tax bill	\$10.00
1.6	Tax registration	All direct costs plus 10% for administration fee
1.7	Reminder notice (Tax Statement)	\$5.00
1.8	Request for internal transfer of payment by customer to another account	\$25.00
1.9	Photocopies - general	\$0.25
	Photocopies - Non profit clubs	\$0.10
1.10	Facsimile (within Canada only)	\$1.00 per page
1.11	NSF cheque return	\$25.00
1.12	Commissioner of Oath service (resident and non-resident business transaction)	\$0.00
1.12.1	Commissioner of Oath service (non resident)	\$20.00
1.13	Certification of Original Documents (up to 5 documents) resident/non-resident business	\$0.00
1.13.1	Certificate of Original Documents up to 5 documents (non resident)	\$20.00
1.14	Civil Marriage Ceremony (during regular business hours)	\$200.00
	Civil Marriage Ceremony (during outside regular business hours)	\$400.00
	Civil Marriage Ceremony (employee witness during regular business hours)	\$20.00
1.14.1	Pledge or Commitment Ceremony (during regular business hours)	\$200.00
	Pledge or Commitment Ceremony (during outside regular business hours)	\$400.00
1.14.2	Renewal of Vows (see guidelines)	\$150.00
1.14.3	Rehearsal Fee (see guidelines)	\$150.00
1.14.4	Marriage Licence	\$125.00
1.14.5	Mileage to attend event outside municipal boundary	as per CRA
1.15	Lottery Licence	Greater of \$5.00 or 1.5% of prize
1.16	Lapel pin (each) local organizations excluded for 15 pins or less	\$3.00
1.17	Waste Bin Fees with Organics Collection (Provisional)	
	Small bin Fees	\$115.00
	Medium Bin Fees	\$180.00
	Large Bin Fees	\$250.00
1.18	Administration Fee (Other Research Requests)	\$40.00/hour
1.19	Municipal Freedom of Information Request	\$5.00
1.19.1	Research under MFIPPA Request	As prescribed in the Municipal Freedom of Information and Protection of Privacy Act