



**CHANGE IN PRE-AUTHORIZED PAYMENT PLAN**

It is the customer's responsibility to notify the Municipality of North Middlesex of any changes to their banking information that is used in their pre-authorized payment plan. If you do not notify us, we will continue to take the payment out of your account on the last business day of each month or on the due date (whichever is applicable) from the account we have on file. You must notify us at least 10 days before the payment is scheduled to be withdrawn to ensure the cancellation/change take effect by the due date.

I/we wish to notify the Municipality of North Middlesex to change the banking information or to terminate the pre-authorization payment arrangements prior to the next scheduled withdrawal date as set out below.

Municipality of North Middlesex  
229 Parkhill Main Street  
Parkhill, ON N0M 2K0  
Phone: (519) 294-6244  
Fax: (519) 294-0573

\*\*\*\*\*

**CHANGE TO PRE-AUTHORIZED PAYMENT PLAN**

Cancel       Change Banking Information (Please attach a new void cheque)

Name: \_\_\_\_\_

Phone: \_\_\_\_\_

Address: \_\_\_\_\_

Roll No.:      39-54 - \_ \_ \_ - \_ \_ \_ - \_ \_ \_ - \_ \_ \_ - 0000      Water/Sewer Acct No.: \_\_\_\_\_

Bank: \_\_\_\_\_      Branch: \_\_\_\_\_      Account No.: \_\_\_\_\_

Effective Date of Change: \_\_\_\_\_

Signature: \_\_\_\_\_      Date: \_\_\_\_\_

Signature: \_\_\_\_\_      Date: \_\_\_\_\_