

CHANGE IN PRE-AUTHORIZED PAYMENT PLAN

It is the customer's responsibility to notify the Municipality of North Middlesex of any changes to their banking information that is used in their pre-authorized payment plan. If you do not notify us, we will continue to take the payment out of your account on the last business day of each month or on the due date (whichever is applicable) from the account we have on file. You must notify us at least 10 days before the payment is scheduled to be withdrawn to ensure the cancellation/change take effect by the due date.

I/we wish to notify the Municipality of North Middlesex to change the banking information or to terminate the pre-authorization payment arrangements prior to the next scheduled withdrawal date as set out below.

Municipality of North Middlesex
 229 Parkhill Main Street, P.O. Box 9
 Parkhill, ON N0M 2K0
 Phone: (519) 294-6244
 Fax: (519) 294-0573

CHANGE TO PRE-AUTHORIZED PAYMENT PLAN

Cancel Change Banking Information (Please attach a new void cheque)

Name: _____

Phone: _____

Address: _____

Roll No.: 39-54 - _ _ _ - _ _ _ - _ _ _ _ _ - 0000 Water/Sewer Acct No.: _____

Bank: _____ Branch: _____ Account No.: _____

Effective Date of Change: _____

Signature: _____ Date: _____

Signature: _____ Date: _____

For office use only.

T-TO		Notice	T-UC:		Cancel/Amend	T-TC:	T-UC:
Process Date:		Y/N:			Process Date:		
Effective Date:					Effective Date:		